

## **Minutes of Appointments Committee**

**25 February 2020**

### **Present:**

Councillor I.T.E. Harvey (Chairman)  
Councillor S. Buttar  
Councillor J.T.F. Doran  
Councillor S.A. Dunn  
Councillor I.T.E. Harvey  
Councillor O. Rybinski

### **Others in attendance:**

Ben Cox and Charley McCarthy, Penna Plc

### **39/20 Appointment of Chairman**

It was proposed, seconded and **Resolved** to appoint Councillor I.T.E. Harvey as Chairman of the Appointments Committee, for the duration of its consideration of the recruitment of the Group Head of Corporate Governance.

### **40/20 Disclosures of Interest**

There were none.

### **41/20 Exempt Business**

**Resolved** to move the exclusion of the Press and Public for the following items in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

### **42/20 Exempt Item - Recruitment of Group Head of Corporate Governance**

*(Paragraph 1 – Information relating to any individual)*

The Committee met with the consultants, Penna Plc and considered the longlist of candidates for the position of Group Head of Corporate Governance.

**Resolved** to shortlist the 3 candidates, as recommended in the consultant's report, to be invited to interview for the position of Group Head of Corporate Governance on 4 March 2020.

**43/20 Exempt Item - Market supplement for the post of Chief Executive**

*(Paragraph 1 – Information relating to any individual)*

The Committee considered the report of the Human Resources Managers on proposals for a market supplement for the post of Chief Executive. The Human Resources Manager explained that a recent benchmarking exercise of the other Chief Executive posts within Surrey had highlighted that Spelthorne's Chief Executive post is the second lowest paid out of the 11 boroughs and districts within Surrey.

The Human Resources Manager advised that Spelthorne has in place a Market Supplement Scheme which is payable for up to 3 years. The scheme stipulates that a minimum of 3 comparators, usually within Surrey, are considered and there needs to be evidence that salaries are significantly below market rate for the role. The supplement is calculated with reference to the average of the salary range in the comparator sample and maximum of the Spelthorne grade. She confirmed that the Chief Executive post met the criteria for a Market Supplement to be considered.

**Resolved** to agree a market supplement at the level recommended, for the post of Chief Executive, to be backdated to 1 September 2019 and to be payable for a 3 year period, until 31 August 2022, subject to uplift by future staff pay awards and an annual review by the Leader.

**Reason for decision**

To assist with retention as benchmarking within Surrey has highlighted that Spelthorne's Chief Executive post is the second lowest paid within Surrey.